

LEGAL NOTICE NO. 62

THE TRAFFIC ACT

(Cap. 403)

IN EXERCISE of the powers conferred by section 119 (g) of the Traffic Act, the Cabinet Secretary for Transport and Infrastructure makes the following Rules:—

THE TRAFFIC (REGISTRATION PLATES) RULES, 2016

1. These Rules may be cited as the Traffic (Registration Plates) Rules, 2016.

Citation.

2. In these Rules, unless the context otherwise requires—

Interpretation.

“Act” means the Traffic Act;

Cap 403.

“Authority” means the National Transport and Safety Authority established under section 3 of the National Transport and Safety Authority Act, 2012;

No 33 of 2012.

“hologram” means a virtual three-dimensional image which changes as the position and orientation of the viewing system changes making the image appear three dimensional and has a minimum measurement of 20 millimetres by 20 millimetres;

“optical recognizable characters” means alpha-numeric Euro-fonts with simple, distinct features identifiable using cameras;

“preferred registration numbers” means a desired combination of the numeric characters of the registration plate and includes triple numbers;

“registration plate” means a license plate grade reflective sheeting bonded to aluminium sheet with a minimum thickness of 0.9 millimetres;

“third licence” means a sticker placed on the windscreen of a motor vehicle bearing discrete, overt and covert features of the motor vehicle registration and ownership for technical inspection, tax and insurance validation, highway vignettes, vehicle registration and other compliance and validation requirements; and

“water mark” means a recognizable image or pattern on the registration plate that appears as various shades of lightness or darkness when viewed from different angles.

3. These Rules apply to registration plates carried pursuant to section 12 of the Act and to plates carried for use under a dealer’s general licence.

Application.

4. (1) A motor vehicle or trailer shall be fitted with reflective plates and a third licence plate, unless it is being operated under the Authority of a dealer's general licence.

Description of a registration plate.

(2) The registration plate shall —

- (a) be rectangular in shape;
- (b) have each letter and number on the plate —
  - (i) consisting of optical recognizable characters;
  - (ii) be at least 75 millimetres high and each part of the letter and number be at least 15 millimetres broad; and
  - (iii) have the total width of the space taken up by each letter be 47.5 mm and the numbers be 44.5 (except in the case of the letter "I" and the number "1"):

Provided that in the case of the plate for a motor cycle, the letters shall be at least 49 millimetres high, every part of every letter and number shall be at least 15 millimetres broad and the total width of the space taken up by every letter shall be 31 millimetres while the space between the numbers shall be 29 millimetres (except in the case of the letter "I");

- (c) except for diplomatic vehicles, bear a national flag with the security hologram at the left hand side and optical recognizable characters;
- (d) have a borderline of 4 millimetres in thickness and a water mark;
- (e) have a unique plate registration serial number at least 25 millimetres;
- (f) have the space between adjoining letter and adjoining numbers of 8 millimetres;
- (g) have a margin between the nearest part of any letter or number and the top margin of 12 millimetres and bottom of 12.5 millimetres, and between the nearest part of any letter or number and the sides of the plate of at least 12 millimetres in the case of motor cycles and at least 25 millimetres in the case of all other vehicles; and
- (h) have the space between the last letter and the first number, or vice versa as the case may be, of 42.5 millimetres, and where the letters and numbers are in separate lines the space between the upper and lower lines shall be of 18.5 millimetres.

5. A person shall not —

- (a) manufacture or sell a reflective registration plate or third licences without the written consent of the Authority;
- (b) alter, modify, cut or otherwise interfere with a registration plate or a third licence issued by the Authority;
- (c) drive a motor vehicle or trailer which has the registration plates or third licence —

Restriction on use of registration plates.

- (i) that is not clearly visible or legible;
- (ii) that contains a letter or number other than the registration marks assigned to the vehicle or trailer;
- (iii) that contains a letter or number other than the registration marks authorized by the Authority; or
- (iv) that does not comply with the provisions of these Rules.

6. (1) A motor vehicle, other than a motor cycle or trailer, shall have—

General registration plates.

- (a) a general registration plate on the front elevation and another on the back elevation fixed thereon in a horizontal position at right angles to the longitudinal axis of the vehicle; and
- (b) a third license fixed in a conspicuous and reasonably vertical position behind the glass of the windscreen or nearside window so that the front of the license is clearly visible at all times by daylight to a person standing in front of the vehicle or to the left side thereof.

(2) A general registration plate for motor vehicle shall —

- (a) bear seven optical recognizable characters embossed and printed in black on white aluminium reflective sheet;
- (b) have the front plate measuring 112 millimetres by 520 millimetres with an alternate front plate measuring 205 millimetres by 250 millimetres; and
- (c) have the rear plate measuring 205 millimetres by 250 millimetres with an alternate rear plate measuring 112 millimetres by 520 millimetres.

(3) A motor vehicle used under the authority of a dealer's general licence shall have the ground of each dealer's general registration plate in white and the distinctive letters and numbers thereon shall be red.

7. (1) A motor cycle shall have fixed thereon one registration plate at the rear in a horizontal position at right angles to the longitudinal axis of the motorcycle.

Motor cycle registration plates.

(2) The registration plate of a motor cycle shall—

- (a) bear seven optical recognizable characters with prefix "KM" embossed and printed in black on yellow aluminium reflective sheet; and
- (b) measure 155 millimetres by 205 millimetres.

8. (1) A trailer shall have fixed thereon one plate at the back in a horizontal position at right angles to its longitudinal axis.

Trailer registration plates.

(2) The registration plate of a trailer shall—

- (a) bear six optical recognizable characters with prefix "Z" embossed and printed in black on yellow aluminium reflective sheet; and

- (b) have the rear plate measuring 250 millimetres by 205 millimetres with an alternate rear plate measuring 520 millimetres by 112 millimetres.

9. The registration plate of a tractor shall—

Tractor registration plates.

- (a) bear eight optical recognizable characters with prefix “KTC” embossed and printed in black on white aluminium reflective sheet;
- (b) have the front plate measuring 520 millimetres by 112 millimetres with an alternate front plate measuring 250 millimetres by 205 millimetres; and
- (c) have the rear plate measuring 250 millimetres by 205 millimetres with an alternate rear plate measuring 520 millimetres by 112 millimetres.

10. The registration plate of a heavy machinery vehicle shall—

Heavy machinery registration plates.

- (a) bear eight optical recognizable characters with prefix “KHM” embossed and printed in black on white aluminium reflective sheet;
- (b) have the front plate measuring 520 millimetres by 112 millimetres with an alternate front plate measuring 250 millimetres by 205 millimetres; and
- (c) have the rear plate measuring 250 millimetres by 205 millimetres with an alternate rear plate measuring 520 millimetres by 112 millimetres.

11. The registration plate of a three-wheeler motorcycle shall—

Three-wheeler motorcycle registration plates.

- (a) bear eight optical recognizable characters with prefix “KTW” embossed and printed in black on white aluminium reflective sheet;
- (b) have the front plate measuring 520 millimetres by 112 millimetres with an alternate front plate measuring 250 millimetres by 205 millimetres; and
- (c) have the rear plate measuring 250mm by 205mm with an alternate rear plate measuring 520 millimetres by 112 millimetres.

12. The registration plate for a state corporation vehicle shall bear the required number of optical recognizable characters depending on the type of motor vehicle embossed and printed in white on blue aluminium reflective sheet.

State corporation registration plates.

13. A garage registration plate shall—

Garage registration plates.

- (a) bear six optical recognizable characters with prefix “KG” embossed and printed in black on white aluminium reflective sheet; and
- (b) measure 500 millimetres by 112 millimetres.

14. The registration plate of a Government of Kenya vehicle shall bear seven optical recognizable characters with prefix "GK" embossed and printed in black on white aluminium reflective sheet for the front plate and yellow reflective sheet for the rear plate.

Government of Kenya registration plates.

15. (1) The registration plate of a diplomatic vehicle shall—

Diplomatic registration plates.

- (a) bear eight optical recognizable characters embossed and printed in white on red reflective aluminium sheet;
- (b) comprise of the registration serial code "D000 000A-Z";
- (c) be measured depending on the type of motor vehicle.

(2) The registration plate of an Embassy representational vehicle and a Consul General vehicle shall bear the registration serial code "000 CMD" and "000 CG 00" respectively.

16. (1) A registration plate of a United Nation vehicle shall—

United Nation registration plates.

- (a) bear eight optical recognizable characters embossed and printed in white on red reflective aluminium sheet; and
- (b) include the registration serial code "UN 000A-Z".

(2) The registration plate of a representational vehicle shall bear the registration serial code "UNON DG".

(3) The registration plate of a vehicle for the head of United Nations Environmental Programme and the head of the United Nations Human Settlement Programme shall bear the registration serial code "UN 001" and "UN 002" respectively.

(4) The registration plate of a vehicle for Permanent Missions to United Nations Environmental Programme and United Nations Human Settlement Programme shall bear the registration serial code "000 PR UN 00".

17. The registration plate of an international organization's vehicle shall bear seven optical recognizable characters with the prefix "INT".

International organizations registration plates.

18. (1) An application for new registration plate shall be made to the Authority in Form A set out in the First Schedule and shall be accompanied by the fee specified in the Second Schedule to these Rules.

Applications, forms and fees.

(2) An application for preferred registration numbers shall be made to the Authority in Form A set out in the First Schedule and shall be accompanied by the fee prescribed in the Second Schedule.

(3) An application for replacement of registration plates shall be made to the Authority in Form B set out in the First Schedule and shall be accompanied by the fee prescribed in the Second Schedule.

19. A person who contravenes any of the provision of these Rules, for which no specific penalty is provided in the Act, shall be liable on conviction to a fine not exceeding twenty thousand shillings or to imprisonment for a term not exceeding six months or, to both fine and imprisonment.

General penalty.

20. Rule 7(1), 7(2), 7(3), 7(4) and Form I of the Second Schedule to the Traffic Rules, 1953 are hereby revoked.

Revocation of Traffic Rules, 1953.

FIRST SCHEDULE

FORM A

(r.18 (1))

APPLICATION FOR REGISTRATION OF MOTOR VEHICLE, MOTOR CYCLE OR TRAILER



**National Transport and Safety Authority**

P.O Box 3602-00506  
Telephone: +254-(020) 2729200  
Fax: : +254-(020) 2729200  
Email: [info@ntsa.go.ke](mailto:info@ntsa.go.ke)  
Website: [www.ntsago.ke](http://www.ntsago.ke)

THE TRAFFIC ACT CAP 403, Section 6 (2) rule 5

FORM A

APPLICATION FOR THE REGISTRATION OF MOTOR VEHICLE / MOTOR CYCLE OR TRAILER

A. APPLICATION

Full name (Block Capitals).....

ID No.

PIN

Postal Address Box.....Code..... Town..... Mobile Telephone No.....

Other Number.....E mail.....

B. PARTICULARS OF VEHICLE (Tick or fill boxes where appropriate) DATE :        /        /

1. Customs Entry Number                       

2. Motor vehicle	<input type="checkbox"/>	Trailer	<input type="checkbox"/>	Motor cycle	<input type="checkbox"/>
------------------	--------------------------	---------	--------------------------	-------------	--------------------------

3. Make..... 4. Body Type..... 5. Other Vehicle Description .....

6. Year of Manufacture..... 7. Tare Weight .....

8. Manufacturers Chassis or frame number       

9. Number of axles ..... 10. Value of the vehicle (KSh.)..... 11. Principal body color.....

12. Has the vehicle been previously registered?	Yes	<input type="checkbox"/>	Tick	No	<input type="checkbox"/>	Tick
---	-----	--------------------------	------	----	--------------------------	------

If Yes, Country..... and Registration Mark/number.....

13. Use: (a) Private.....Carrying Capacity.....(b) Commercial (goods).....Loading Capacity.....

(c) Commercial (PSV).....Carrying Capacity.....

14. Expected normal location of vehicle: Road..... Area/Estate..... Town.....

County.....

**15. Motor Vehicle only:**

<b>(i) Method of propulsion (Tick as appropriate)</b>	Petrol	<b>Tick</b>	Diesel	<b>Tick</b>	Other	<b>Tick</b>
---	--------	-------------	--------	-------------	-------	-------------

**(ii) Engine identification number** **(iii) Rating (cubic Centimeters).....CC**

**16. Type of Number Plate**

Rear Plate (Tick One) :- Elongated ..... Square:-  
.....

Front Plate (Tick one) :- Elongated ..... Square:-  
.....

**17. Preferred number plates numbers ( eg. 777, 786, 110 etc extra charges apply).....**

**C. DECLARATION**

I declare that the foregoing particulars are true and complete **Signature.....**

**D. PREFERRED MODE OF DISPATCH OF LOGBOOK (Tick as appropriate)**

Postage	<b>Tick</b>	Counter Collection	<b>Tick</b>

**FOR OFFICIAL USE ONLY:**

**Amount to Pay:** Registration Fee KSh..... Total KSh..... Date .....

**Registration Mark & Number**

--	--	--	--	--	--	--	--

**Registration Book Number**

--



THE TRAFFIC ACT

(Cap, 403)

APPLICATION FOR REPLACEMENT OF REGISTRATION PLATES

PERSONAL DETAILS (Details of the registered owner of the vehicle as per log book)

Name of Applicant: \_\_\_\_\_ Surname \_\_\_\_\_ First Name \_\_\_\_\_ Middle Name \_\_\_\_\_

Address: \_\_\_\_\_ Mobile No:- \_\_\_\_\_

Email: \_\_\_\_\_ Permanent residence:- \_\_\_\_\_

VEHICLE DETAILS.( Details of vehicle in respect of which the personalized number is being made)

Make of vehicle :- \_\_\_\_\_ Model: \_\_\_\_\_

Year of manufacture:- \_\_\_\_\_ Chassis Number:- \_\_\_\_\_

REPLACEMENT OF NUMBER PLATE

Rear Plate ( Tick one ) :- Elongated  Square:-

Front plate ( Tick one ) :- Elongated  Square:-

I, being the applicant of the above number plate(s) declare that I am the registered owner of vehicle No. \_\_\_\_\_ whose details are contained in log-book No. \_\_\_\_\_

Signature .....Date.....

DOCUMENTS TO BE PROVIDED ON APPLICATION.

- 1. Original and Copy of log book.
- 2. For individuals:- Identification card or passport of applicant. (should match the name in the log book).
- 3. For companies:- Original and copy of certificate of incorporation

DOCUMENTS TO BE PROVIDED ON COLLECTION.

- 1. Old plates or original police abstract in case of loss.
- 2. Original identification documents for the registered owner and person authorized to collect plates
- 3. Letter of authority to collect in case of a company

FOR OFFICIAL USE ONLY

It is certified that the above particulars are identical to those contained in the registration Book (log book)

No..... issued on.....in respect of vehicle registration

No .....

Signature ..... Designation ..... Date.....

## SECOND SCHEDULE

### FEES

(r.18)

<i>Description of Fee</i>	<i>Amount of Fee (KSh.)</i>
Fee for an application for or replacement of front and rear motor vehicle registration plates	3,000
Fee for an application for or replacement of third license.	700
Fee for an application for or replacement of a motor cycle or single registration plate	1,500
Fee for an application for a preferred registration number	30,000

Made on the 1st April, 2016.

*JAMES MACHARIA,*  
*Cabinet Secretary for Transport and Infrastructure.*